

**All Souls Unitarian Universalist Church**  
**Minutes of Meeting of Board of Trustees**  
**Thursday, Nov. 19, 2020**

Board Members Participating

Robert South, president; Heather Winn, vice-president; Karen Hall, secretary; Eleanor Allen, treasurer; Shannon Starkweather Burke, Catherine Burns, Rebecca Carr, Joanne Harter, Trustees. Excused: Catherine Burns

Also Participating

Pastor Marty Pelham; Angelo Guarino (for Treasurer's Report); Harriet MacMillan; Till Fritzsching (for Bldgs & Grnds)

Opening

Robert called the meeting to order at 9:35 a.m. Marty lit the chalice.

Minutes (Karen)

**Eleanor moved to approve the minutes of the Oct. 22nd meeting; Joanne seconded. Motion passed.**

Treasurer's Report (Eleanor)

Our expenses continue to be limited. In response to questions about the report: 1) Eleanor explained that Memorial Garden expenses are listed under Buildings & Grounds, 2) it was discovered that Rev. David Weissbard has not been paid for recent guest minister appearances, 3) Angelo will move the \$170 UN donations from its current listing under Fundraisers to the Non-Operations Revenue, Special Collections column. Also, Angelo reported that he is still making adjustments to the previous year's errors. The Board agreed that receiving the Treasurer's Report via email by 6 p.m. the evening before a BOT meeting is acceptable.

The Treasurer has reviewed the statements to assure they are reconciled, and the statement will be filed for audit.

Minister's Report (Pastor Marty)

Marty made their first home visit (socially distanced) for this church year of Covid-19. Marty encouraged everyone to join the every Thursday, 8 p.m., Zoom gathering, including Thanksgiving Day evening. Marty attended the Healthy Communications Practices Webinar on Nov. 7<sup>th</sup> and will share a related link in the next newsletter.

President's Report (Robert)

Robert briefly reiterated the need to speak in turn during board meetings, as addressed in his written report distributed Nov. 18th via email.

Reports of Standing Committees:

Membership

Harriet reported that the committee met (virtually) this week; they discussed outreach to those drifting, and the creation of a video tour of the building to allow everyone a view of the progress so far. Till will be asked to make the video. Shannon wondered if Toni Zygadlo could record music for it, to accompany the video.

Buildings & Grounds

Till noted that the kitchen ceiling has been repaired, the flooring there is being installed, and new baseboards are being constructed. He is satisfied with the progress.

New Business

Blood Drives

In response to a request from Julie Jeffers, a consensus agreed to allow the use of the building for Red Cross blood drives, starting in April.

### Insurance Visit

In response to a request from Dennis Checksfield, Loss Control Consultant with Church Mutual Insurance Company, to do a risk assessment survey of the church building, a consensus agreed to have Robert schedule Mr. Checksfield's visit upon completion of the construction project. Till advised keeping the number of All Souls reps meeting with Mr. Checksfield to a minimum.

### Maintenance Plan

The need for a maintenance plan was discussed at a recent Bldg & Grounds meeting. Resources from which to create a new plan include past records kept by Robert, and Rebecca's experience in a previous job. Rebecca advocated for a proactive approach; i.e., replacing items before they quit working. Eleanor noted that we have capital improvement funds in reserve for such expenditures.

### Follow Ups

#### Ordination

The Worship Committee will work with Marty to coordinate the service, tentatively scheduled for Jan. 24.

### BLM Banner

Robert South and Warren Allen have installed the Black Lives Matter banner on the exterior of the building.

### Change Orders

Till reported that Robert and Warren replaced a board on the back side of the building; siding in another area, on the second floor, has been eroded by weather and needs attention. Till will ask Stan Tibbles to look at.

### UU-UNO Collection - Eleanor

To date, \$180 has been donated. Warren will ask Sylvia Heap whether she wants to send in the check with her report.

### Snow Plowing - Till

Till recommends staying with the current company for this season, but welcomes the idea of obtaining estimates from others for next winter. Eleanor will ask Angelo to check rates with another company that plows St. Anthony's parking lot for next year. In response to an inquiry, Till explained that during construction, Diego and his crew need the whole parking lot plowed, in order to have adequate space to maneuver vehicles and equipment.

### Thanksgiving (Gratitude Day)

Sarah O'Connell has suggested holding a Zoom gathering Thanksgiving Day at 10:30 a.m. Since Marty is offering a Zoom gathering that same evening, Robert will contact Sarah to make her aware of Marty's plans. It was suggested that for the morning gathering, Sarah could ask each participant to share something for which one is thankful.

### Trash Suspension

Eleanor has notified Damon Refuse to cease picking up trash.

### ASUUC's Bicentennial Celebration in 2023

Frances & Harriet have volunteered to work on this project. Harriet has learned that Susan Frederick-Gray's term as president of the UUA will end in June 2021. A consensus agreed to delay determining who to invite as guest speaker until after June 2021. Robert will ask Sarah to research the date of All Souls' founding.

### Call for Additional New Business (Robert)

None

### Presentation (Marty)

Marty conducted a 20-minute discussion of healthy and unhealthy ways of dealing with problems within congregations.

### Checkout

The next meeting will be December 17 at 9:30 a.m., via Zoom. Robert adjourned the meeting at 10:59 a.m.

